



## **Booking terms & conditions**

We look forward to welcoming your group to Canterbury Cathedral!

The Cathedral is first and foremost a church. It is important that you prepare your pupils in advance of your visit and explain that many visitors come to worship, on pilgrimage or perhaps to grieve for the loss of a loved one. Young people in large groups can disrupt the enjoyment of others, and we need your help to control your group.

The Cathedral's Schools Department has prepared teacher information sheets and questionnaires in several languages. These may be downloaded free of charge from our website [www.canterbury-cathedral.org/schools](http://www.canterbury-cathedral.org/schools). There is also information about the history of the Cathedral in the Teachers Handbook found on [www.canterbury-cathedral.org/schools/schoolsenglish](http://www.canterbury-cathedral.org/schools/schoolsenglish).

Please ask students to switch off mobile phones, remove chewing gum and explain that hats or caps are not worn in Christian churches.

### **Guided tours/Costume trails**

Costume Trails last about 45 minutes with 15 minutes allowed for changing in and out of the costumes.

Guided tours last between 1 hour and 1 hour 15 minutes and so **please allow enough time for your visit.**

Our guides are all volunteers who come in specially to take tours. If you are going to be late, **please telephone us** so that we can keep them informed, although they may not be able to take your tour if you are very late.

### **Payment**

Payment **must** be received **in advance** or **on the day of the visit**. If an invoice has to be raised after the visit **an admin fee of £10 will be charged.**

If you need a pro-forma invoice sent to you **before the visit**, then just let us know.

No refunds will be given **under £10.00.**

*After all that: please contact us if we can help in any way with the planning of your visit and we hope that you have an enjoyable time with us.*

I accept the terms & conditions of this booking

Signed .....

Date.....